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Safety Protocols & Agreement for In-Person Sessions

When meeting in-person, and in order to maintain the healthiest and safest environment possible, I ask that we work together to follow the CDC COVID-19 Health and Safety guidelines. More specifically, but not limited to:

- Take your temperature before arrival to the office to ensure that individuals do not have an abnormal temperature before coming to the office;
- Wear a protective mask or face covering (i.e., for all individuals);
- Maintain at least 6ft. of social distance when possible;
- Follow hand-washing protocols upon arrival and before leaving the office;
- Follow building-wide bathroom protocol (i.e., 1-person in the bathroom at a time, see visual schedule on the lobby table);
- Reduce the number of people in the office building at one time (i.e., encouraging drop off to/pick up from appointments);
- Disinfect and sanitize frequently touched surfaces and supplies between clients, and at the end of the day;
- Minimize any personal items that come to the office (e.g., food, drinks);
- If a student or professional from EduKate, LLC or a member of either household gets sick with COVID-19 or is experiencing flu-like symptoms, or has had close contact with a person with COVID-19 or is experiencing flu-like symptoms, in-person sessions will either be furloughed or replaced with virtual sessions for at least fourteen days or until symptoms are resolved.

**These safety protocols are adapted from the CDC's guiding principles for child care/school settings. Protocols are subject to change based on the changing circumstances surrounding the COVID-19 pandemic and CDC's guidelines. Please refer to the CDC website for more information.*

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>